

STOW BEDON & BRECKLES PARISH COUNCIL

7 September 2020

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held **via video link** on Monday, 14 September 2020 at **7.30 p.m.** for the purpose of transacting the following business. To join the meeting click on this link: <https://us02web.zoom.us/j/86509370297>, or phone 0203 695 0088 and follow the instructions, entering meeting number 8650 9370 297.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. In view of the additional complexity of holding this meeting "virtually", the Chairman will be particularly strict in keeping this section of business as short as possible.
5. **To confirm** the minutes of the Meeting held on Monday, 13 July 2020, for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To acknowledge receipt** of the following correspondence (* items distributed by email).
 - 7.1. *Norfolk Constabulary: *Community Update - July 2020.*
 - 7.2. *Norfolk Association of Local Councils: *Norfolk ALC Bulletin - 28 July 2020.*
 - 7.3. PKF Littlejohn: *Data logged – notification of exempt status.*
 - 7.4. *Head of Development Management, Breckland Council: *Application 3PL/2019/0897/F.*
 - 7.5. Barclays Bank Plc: *Your Business accounts - at a glance - Balances on 31 July 2020.*
 - 7.6. Barclays Bank Plc: *Your Community Account - 1-31 July 2020.*
 - 7.7. *Wayland Partnership Development Trust: *Update letter.*
 - 7.8. *Norfolk Constabulary: *Community Update - August 2020.*
 - 7.9. SAM2 Co-ordinator: *Monthly report.*
 - 7.10. National Association of Local Councils: *Employment Briefing E01-20 / 2020-21 National Salary Award.*
 - 7.11. *Clerks & Councils Direct – September 2020.*

8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2020/0690/F: Brookside Farm, Breckles.** Retention of three replacement poultry houses along with six feed silos (replacement buildings). **To note** that, after consultation with four members, the Clerk has responded using delegated authority saying that the Council has real concerns about dust, odour, and other nuisances which emanate from poultry rearing sheds, and also about the business's habit of filling the feed silos at all hours of the night. However, subject to Breckland's confirmation that the latest technology was being employed to mitigate against the nuisances, and strict hours of operation strictly observed, the council would not wish to object.
 - 8.2. **3PL/2019/0897/F: Open Grazing Land adjacent to Pig Patch House, Stow Bedon.** A contemporary single storey, energy efficient Self Build dwelling including site access and hardstanding/parking arrangements. **To receive** notice that this application was referred to Breckland Planning Committee on 3 August 2020, and **to receive** Planning Permission dated 20 August 2020.
 - 8.3. **3PL/2020/0782/HOU: Hawthorn Farm, Rockland Road, Lower Stow Bedon.** One and half storey side extension. **To note** that after consultation with members, the Clerk has responded "No objections," under delegated powers.
 - 8.4. **3PL/2020/0802/HOU: Breckles Gate, Wretham Road, Breckles.** One Bedroom Annexe. **To note** that after consultation with members, the Clerk has responded "No objections," under delegated powers.
 - 8.5. **3AG/2020/0020/AG: Breckles Grange Farm, Breckles.** A balanced cut and fill earth moving operation to create a winter storage reservoir. Clay found beneath the site is to be excavated and engineered into a waterproof lining. **To note** that after consultation with members, the Clerk has responded "No objections," under delegated powers, and **to receive** notice that prior approval is not required.
 - 8.6. **3PL/2020/0490/HOU: Harvesters, Mere Road, Stow Bedon.** Single storey rear extension and new front boundary wall to replace existing hedge. **To receive** Planning Permission dated 20 August 2020.
 - 8.7. **3PL/2020/0779/PIP: Hall Farmhouse, Lower Stow Bedon.** 3 no. Single Storey Dwelling Farmyard Style Homes (planning in principle). **To note** that, after consulting with Members, the Clerk has responded repeating the objections the Council made to application no. 3PL/2019/0928/O, which appears to be identical except for the change of name of the site from "Infill plot adjacent Gay Dene".
 - 8.8. **3PN/2020/0027/UC: Mere Farm, Stow Bedon Road, Stow Bedon.** Application for Prior approval for Conversion of agricultural building to residential (permitted development). **To note** that Prior Approval is given.
9. **To receive** a letter from Rocklands Parish Council asking for support for its hopes for a new Area School at Rocklands, and **to consider** and **agree** a response.
10. **To receive** an update on the situation regarding the defibrillator, and if necessary **to resolve** to excluded the Press and the Public so that the Council can decide on who to engage to redecorate the telephone kiosk.
11. **To note** that the Safety Camera Partnership has now agreed to provide the grant funding for the SAM2 projects already approved by Norfolk County Council under the Parish Partnership Scheme, and so Wretham Parish Council's application for the Deer sign has been approved. Westcotec has been asked to manufacture the sign, and the Clerk will select suitable places to locate the sign.
12. **To note** that agreement has been reached between the National Employers and the HJC Trade Union Side on rates of pay applicable from 1 April 2020. The award is a 2.75% increase plus an additional day's paid leave (or equivalent for part time staff). This takes the Clerk's pay to £12.45/hour.

13. **Finance.**

13.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,042.95 (salary for 1 July 2020 to 30 September 2020: £992.16; Back-pay following 2020/21 Pay agreement: 26.24; payment for use of home as office: £13.50; Mileage Allowance Payment for 7 June 2020 - 6 September 2020: £11.05).

13.2. **To approve** payment of £10.07 (Postage & Telephones) to the Clerk as reimbursement for items paid on behalf of the Council for 7 June 2020 - 6 September 2020.

13.3. **To approve** payment of £6.25 to the Society of Local Council Clerks as part settlement of their invoice 132493, being this Council's share of the cost of the Clerk attending their Virtual National Conference on 12-16 October 2020.

13.4. **To receive** the Monthly Financial Report.

14. **To decide** on any matters for consideration at next meeting.

15. **To confirm** the date of the next meeting as Monday, 19 October 2020 at 7.30 p.m., via Zoom video link.

Scheduled future Meeting dates:

Monday, 19 October 2020

Monday, 16 November 2020

Wednesday, 16 December 2020

Monday, 18 January 2021*

Monday, 15 February 2021

Monday, 15 March 2021

*If needed